

## RECORD OF 2020 AGM

**Our annual conference was cancelled due to the Covid 19 crisis and consequently Council took the decision to hold the AGM remotely. We sought to enable members to engage as closely as possible to the usual process. AGM papers were sent out as usual giving members three weeks to return voting papers and to send enquiries about the reports. This report is in lieu of usual minutes.**

We received 40 sets of votes. Results were as follows -

Approve minutes of 2019 AGM	Approved unanimously	39 Approved, 1 abstention
Adopt Financial Accounts 2018/20	Approved unanimously	
Approved Annual Report	Approved unanimously	
Election of Syd Howells as RC for Wales	39 Approved, 1 abstention	
Appointment of Alan Denney as Examiner	39 Approved, 1 abstention	

### Questions from members

As members were unable to ask questions directly at an AGM meeting we took questions by email and responded to them directly. In summary these were -

*When is likely date of next Conference?*

We were aiming to hold it in October 2021 but this was subject to Covid no longer being a threat or disincentive to travel and meet in public places. [We now hope to meet in Dundee in 2022.]

*Could we have more information about the Governance Review?*

There is a report in the Autumn/Winter 2020 Journal which was due to be mailed soon. Any further questions can be sent to the Chair.

*Can you explain the increased insurance premium and the consequent effect on the surplus from the scheme?*

The premiums are set by the insurer and is based on the previous year's sales. We had a £6K reduction the current year which will show in the next annual accounts.

*Why does financial outcome from conferences vary?*

We aim to break even but costs vary based on whether we have to venue room hire and the costs of speakers' expenses.

*Other*

One individual asked if BAFM could provide a template for memorandum and articles of association for member organisations or a constitution document if they are not incorporated. We referred them to the section on legal forms on the NVCO website.